



LAKE COUNTY SHERIFF'S OFFICE

DONALD R. BELL
SHERIFF / CORONER

BEN WOODS
UNDERSHERIFF

106 Fourth Avenue East, Polson, Montana 59860 Phone: 406-883-7301 Fax: 406-883-7305

POSITION ANNOUNCEMENT

The Lake County Sheriff's Office is accepting applications for the position of **Deputy Sheriff**.

QUALIFICATIONS: Must be Montana POST certified. Must be or become a Lake County resident, possess a valid Montana driver's license, and have a High School diploma or equivalent.

DUTIES: Perform general police duties; serve legal notices, and develop and protect records. Accurately prepare and submit mandated reports and records. Deal effectively with the public; ensure all records and logs are current; and react calmly and effectively under stress. Maintain discretion when handling confidential data. Coordinate work assignments with other agencies and departments. Maintain issued equipment and patrol vehicles. Perform other duties as assigned.

HOURS/DAYS: The position requires adjusting to changing shifts; evenings, weekends, holidays and hours not included in the normal schedule may be required This is a full-time temporary position not to last more than twelve (12) months.

WAGE: \$19.74 – This is **NOT** a union covered position.

BENEFITS: Benefits are available.

Lake County Sheriff's Office applications are available online at www.lakemt.gov or at Lake County Job Service or the Lake County Human Resources office. Applications must be turned into **Lake County Job Service** or to **Lake County Human Resources** by 5:00 p.m. Monday October 31, 2016.

Only completed and on time Lake County Sheriff's Office application packets will be considered.